

Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)



Entity ID	CTDS	LEA NAME
10878	078779000	Keystone Montessori Charter School

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

CDC Safety Recommendations	Has the LEA Adopted a Policy? (Y/N)	Describe LEA Policy:
Universal and correct wearing of masks	Y	Wearing masks is optional. The school will follow guidance from CDC and MCDPH as permitted by Arizona law.
Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)	Y	Specials classes are taught by teachers that move from class to class.
Handwashing and respiratory etiquette	Y	Students and staff have been informed of daily handwashing (upon arrival, before eating, after coming in from the playground, after sneezing, etc.) Tissues are provided for each student to use for sneezing.
Cleaning and maintaining healthy facilities, including improving ventilation	Y	Each classroom has at least one standalone HEPA filter air purifier. Doors are propped open for ventilation. Additional cleaning procedures are in place for regular cleaning and disinfecting of materials and high-touch areas.
Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments	Y	All Maricopa County Health guidelines regarding contact tracing, isolation, and quarantine are followed. Current flowcharts showing procedures are posted on the school website.
Diagnostic and screening testing	N	We have tests available for staff and families as needed.
Efforts to provide vaccinations to school communities	N	
Appropriate accommodations for children with disabilities with respect to health and safety policies	Y	Accommodations are made for students with disabilities with regard to masking, vaccination eligibility, etc. as indicated in their IEP or 504 plan. Students will receive support from related service employees, on-site support staff and special education teachers.
Coordination with State and local health officials	Y	Administration participates in weekly webinars presented by MCDPH and is in direct contact with local health officials as needed.

How the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services

How the LEA will Ensure Continuity of Services?



CONTINUITY OF OPERATIONS PLAN (COOP)

If a child is absent for an extended period of time due to being quarantined, 'at home learning' will be provided.

If a classroom or the school is required to immediately be quarantined for an extended period of time, an "emergency work packet" will be sent home right away. Depending on the time of quarantine, the packet will be sent home with the child that day or, if quarantine happens after school, there will be a packet pick-up location at school. This will allow the child to continue working at home and maintain the number of attended school days needed. The teacher will be in contact with their class within 12 hours with further details about resuming lessons through Zoom.

The SPED and resource teachers will follow their normally scheduled times with their students through Zoom. A general schedule is listed below:

Lower Elementary

a) *At the beginning of each week the children will receive a list of works and activities.*

b) *Monday - whole class meeting*

c) *Monday - Friday*

8:15am - 11:30am – lessons 11:30am -12:30pm - lunch break

12:30pm - 2:45pm - lessons/specials (Spanish, Art, Music & Yoga)/individual & small group meetings

Upper Elementary

a) *Monday - whole class meeting*

b) *Monday - Friday*

8:15 - 11:30am – lessons

12:00 -1:00pm - lunch break

1:00 - 2:45pm - lessons/specials (Spanish, Art, Music & Yoga)/individual & small group meetings

Adolescents

Monday morning - whole class meeting

Monday - Friday

8:15am – 2:45pm - workshops/meetings/specials (Spanish, Art, Music & Yoga)

11:00am -12:00pm - lunch break

Wednesday afternoon - student/advisory meetings

Students' Needs:

Academic Needs	Students identified in need of extra academic support will receive additional Tier 2 and Tier 3 ELA and math support and resources.
Social, Emotional and Mental Health Needs	Students social, emotional and mental health needs will be a priority. Professional development in these areas will be provided to the staff throughout the school year to help with identification of students in need. Educational opportunities will be provided to students to

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	increase self-awareness of SEL and mental health needs. Additional counseling hours will be provided to both special and general education students in need of this support.
Other Needs (which may include student health and food services)	Administration will continue to monitor and provide resources to students in need.
Staff Needs:	
Social, Emotional and Mental Health Needs	Staff will participate in professional development opportunities to help them become more self-aware of SEL and mental health issues they, themselves, may be experiencing. Strategies for self-care will be shared and resources made available.
Other Needs	Staff will reflect and share other needs and the school will attempt to provide needed support as is possible.

The LEA must **regularly, but no less frequently than every six months** (taking into consideration the timing of significant changes to CDC guidance on reopening schools), **review and, as appropriate, revise its plan** for the safe return to in-person instruction and continuity of services **through September 30, 2023**

Date of Revision **July 26, 2023**

Public Input

Describe the process used to seek public input, and how that input was taken into account in the revision of the plan:	Our Safe Return to In-Person Instruction Plan will be posted on the school website. LEA stakeholders (board members, parents, and staff) will be contacted to review and provide public comment on the plan. It will be presented in English. The leadership team of the school (head of school, associate head of school and office manager) will review input received and will revise the plan as appropriate. Input/approval from the school's board will be sought as necessary.
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U.S. Department of Education Interim Final Rule (IFR)

(1) LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

- (a) An LEA must describe in its plan under section 2001(i)(1) of the ARP Act for the safe return to in-person instruction and continuity of services—
 - (i) how it will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC:
 - (A) Universal and correct wearing of masks.
 - (B) Modifying facilities to allow for physical distancing (*e.g.*, use of cohorts/podding)
 - (C) Handwashing and respiratory etiquette.
 - (D) Cleaning and maintaining healthy facilities, including improving ventilation.
 - (E) Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.
 - (F) Diagnostic and screening testing.
 - (G) Efforts to provide vaccinations to school communities.
 - (H) Appropriate accommodations for children with disabilities with respect to health and safety policies.
 - (I) Coordination with State and local health officials.
 - (ii) how it will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

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- (b)(i) During the period of the ARP ESSER award established in section Start Printed Page 212022001(a) of the ARP Act, an LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services.
- (ii) In determining whether revisions are necessary, and in making any revisions, the LEA must seek public input and take such input into account
 - (iii) If at the time the LEA revises its plan the CDC has updated its guidance on reopening schools, the revised plan must address the extent to which the LEA has adopted policies, and describe any such policies, for each of the updated safety recommendations.
- (c) If an LEA developed a plan prior to enactment of the ARP Act that meets the statutory requirements of section 2001(i)(1) and (2) of the ARP Act but does not address all the requirements in paragraph (a), the LEA must, pursuant to paragraph (b), revise and post its plan no later than six months after receiving its ARP ESSER funds to meet the requirements in paragraph (a).
- (d) An LEA's plan under section 2001(i)(1) of the ARP Act for the safe return to in-person instruction and continuity of services must be—
- (i) In an understandable and uniform format;
 - (ii) To the extent practicable, written in a language that parents can understand or, if it is not practicable to provide written translations to a parent with limited English proficiency, be orally translated for such parent; an
 - (iii) Upon request by a parent who is an individual with a disability as defined by the ADA, provided in an alternative format accessible to that parent