Date: 1/26/2022, 6:00pm – 7:00pm Meeting: Board Meeting Location: Via Zoom Chair: Stacy Burnett (President)

Members Present: Stacy Burnett (President), Noel Alfonso (Member), Tricia Fuller (Member), Ed Stock (Member)

Shahnaz Currim (Staff Representative)

Absent: Laurel Rettle

Other Attendees: Laura Hertzler (Head of School), Stefan Linder (Associate Head of School), Kristin Morgan (Business Manager), Heather Bonacorda (Admissions), Melissa Sutton (Development)

# Agenda Items

1. **Call to Order:** The meeting was called to orderat 6:02 pm by Stacy Burnett (President)
2. **Mission Moment:** Shahnaz Currim presented a power point showing how Keystone students celebrated the holiday season.

1. **Minutes:** Tricia Fuller makes a motion to approve the 12/15/21 minutes. Stacy Burnett seconds the motion and the motion passes 5-0.

Motion passes by: Stacy Burnett (Y), Noel Alfonso (Y), Ed Stock (Y), Tricia Fuller (Y), Shahnaz Currim (Y)

1. **Finance Committee Report:**

Kristin Morgan presents the Finance Committee Report.

1. **Admissions & Marketing Report:**

Heather Bonacorda presents the Admissions & Marketing Report.

1. **Fundraising Committee Report:**

Melissa Sutton presents the Fundraising Committee Report.

1. **Head of School Report:** Laura Hertzler presents the Head of School Report.

1. **Strategic Planning:** Laura Hertzler presents Strategic Planning.
2. **New Business:** Stefan Linder presents the new COVID flow chart.

Laura Hertzler presents the COVID sick policy.

Tricia Fuller makes a motion to approve the COVID sick policy. Stacy Burnett seconds the motion and the motion passes 4-0.

Motion passes by: Stacy Burnett (Y), Noel Alfonso (Y), Ed Stock (Y), Tricia Fuller (Y). Shahnaz Currim Abstains.

1. **Call to Public:** Stacy Burnett makes a call to public.

**Meeting adjourned at 7:07**

Next Meeting Date will be 2/23/22 at 6:00 pm.Location: Via Zoom.