Date: 8/23/2023, 6:00pm – 7:30pm Meeting Board Meeting Location Keystone Montessori School Chair Noel Alfonso (President)

Members Present: Noel Alfonso (President), Tricia Fuller (Vice President), Stacy Burnett (Board Member), Ed Stock (Board Member)

Other Attendees: Laura Hertzler (Head of School), Stefan Linder (Associate Head of School), Heather Bonacorda (Admissions). Kristin Morgan (Business), Melissa Sutton (Fundraising), Blanca Villalobos, Jessica Jarrett

# Agenda Items

1. **Call to Order:** The meeting was called to order at 6:02 pm by Noel Alfonso (President).
2. **Mission Moment:** Blanca Villalobos presented a slideshow on transitions and adaptations.
3. **Minutes**  **6/27/23 Minutes:**

Stacy Burnett makes the motion to approve 6/27/23 minutes. Tricia Fuller seconds the motion and the motion passes 3 -0.

Motion passes by: Stacy Burnett (Y), Tricia Fuller (Y), Noel Alfonso (Y)

**7/12/23 Minutes:**

Tricia Fuller makes the motion to approve 7/12/23 minutes. Stacy Burnett seconds the motion and the motion passes 3 -0.

Motion passes by: Tricia Fuller (Y), Stacy Burnett (Y), Noel Alfonso (Y)

1. **Call to Public** None

# Finance Committee Report: Kristin Morgan goes over the Dashboard and the Cash Flow Spreadsheet for June 2023 of the

# 2022/23 year and July 2023 of the 2023/24 year.

# Admissions and Marketing Report: Heather Bonacorda presents the enrollment and marketing report.

# Fundraising Committee Report: Melissa Sutton presents the fundraising committee report.

# Governance Committee Tricia Fuller makes the motion to accept Blanca Villalobos as staff representative to the Board of Directors.

# Noel Alfonso seconds the motion and the motion passes 3 -0.

Motion passes by: Tricia Fuller (Y), Noel Alfonso (Y), Stacy Burnett (Y)

Stacy Burnett makes the motion to accept Jessica Jarrett to the Board of Directors. Noel Alfonso seconds the motion and the motion passes 4 -0.

Motion passes by: Stacy Burnett (Y), Noel Alfonso (Y), Tricia Fuller (Y), Blanca Villalobos (Y)

# Head of School Report: Laura Hertzler presents the meeting calendar for the Board of Directors.

# Laura Hertzler presents the Head of School self-evaluation report and the Strategic Plan goals for the year.

# Meeting adjourned: 7:28 pm.

# Next Meeting Date will be 9/27/2023 at 6:00 pm Location: Via Zoom.