Date: 1/24/2024, 6:00pm – 7:00pm Meeting: Board Meeting Location: Zoom Chair: Noel Alfonso (President)

Members Present: Noel Alfonso (President), Tricia Fuller (Vice President), Jessica Jarrett (Member), Blanca Villalobos (Staff Representative), Stacy Burnett (Board Member), Ed Stock (Board Member)

Other Attendees: Laura Hertzler (Head of School), Stefan Linder (Associate Head of School), Heather Bonacorda (Admissions),

 Kristin Morgan (Business), Melissa Sutton (Fundraising)

# Agenda Items

1. **Call to Order:** The Meeting was called to order at 6:02 pm by Noel Alfonso (President).
2. **Mission Moment:** Blanca Villalobos shares information about the Montessori Journey which will take place January 26th and

27th, 2024.

1. **Minutes: 11/29/23 Minutes**:

Jessica Jarrett makes the motion to approve 10/25/23 minutes. Tricia Fuller seconds the motion, and the motion passes 5-0.

 The motion passes by: Jessica Jarrett (Y), Tricia Fuller (Y), Noel Alfonso (Y), Blanca Villalobos (Y), Stacy

Burnett (Y)

# Call to Public: None

# Finance Committee Report: Kristin Morgan goes over the Dashboard and the Cash Flow Spread Sheet.

**Review and Adopt FY 25 Tuition Increases**

Heather Bonacorda shares the tuition study she did with comparable schools.

Tricia Fuller makes the motion to increase tuition and fees as follows.

 Toddler Half Day – 4%

 Toddler School Day – 4%

 Toddler Extended Day – 4%

 CH Half Day -3%

 CH School Day – 4%

 CH Extended Day – 4%

 Before/After Care – 4%

 Trip Fees

 LE no change

 UE 4% raise

 Adolescent – raise to $1,500

 Supply Fees

 LE - $150

 UE - $150

 Adolescents - $200

 Adolescents 7th year only book deposit - $200

 TO&CH registration fee - $225

 Jessica Jarrett seconds the motion, and the motion passes 6-0.

The motion passes by: Tricia Fuller (Y), Jessica Jarrett (Y), Noel Alfonso (Y), Ed Stock (Y),

Blanca Villalobos (Y), Stacy Burnett (Y)

# Admissions & Marketing Report: Heather Bonacorda presents the enrollment and marketing report.

# Fundraising Committee Report: Melissa Sutton presents the fundraising committee report.

# Head of School Report: Laura Hertzler presents the Head of School Report and gives a Strategic Plan update.

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#  Visitor Policy

# Noel Alfonso makes the motion to approve the visitor regulations policy as attached. Tricia Fuller seconds the motion, and the motion passes 6-0.

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#  The motion passes by: Noel Alfonso (Y), Tricia Fuller (Y), Jessica Jarrett (Y), Blanca Villalobos (Y),

#  Ed Stock (Y), Stacy Burnett (Y)

# Meeting adjourned: 7:27

Next Meeting Date will be: 2/28/24Location: Keystone Montessori School