Date: 4/27/2022, 6:00pm – 7:00pm Meeting: Board Meeting Location: Via Zoom Chair: Stacy Burnett (President)

Members Present: Stacy Burnett (President), Tricia Fuller (Member), Laurel Rettle (Member), Shahnaz Currim (Staff Representative)

Absent: Noel Alfonso (Member), Ed Stock (Member)

Other Attendees: Laura Hertzler (Head of School), Stefan Linder (Associate Head of School), Kristin Morgan (Business Manager), Heather Bonacorda (Admissions), Melissa Sutton (Development)

# Agenda Items

1. **Call to Order:** The meeting was called to orderat 6:03 pm by Stacy Burnett (President)
2. **Mission Moment:** Shahnaz Currim presents a powerpoint highlighting classroom visits & Earth Day celebrations.

1. **Minutes:** Tricia Fuller makes a motion to approve the 3/23/22 minutes. Stacy Burnett seconds the motion and the motion passes 4-0.

Motion passes by: Stacy Burnett (Y), Tricia Fuller (Y), Laurel Rettle (Y), Shahnaz Currim (Y).

No quorum was available to approve the 3/26/22 minutes, so the vote will be moved to the next board meeting.

1. **Call to Public:** Stacy Burnett makes a call to public.
2. **Finance Committee Report:**

Kristin Morgan presents the Finance Committee Report.

Tricia Fuller makes a motion to approve the FY22 Revised Budget. Stacy Burnett seconds the motion and the motion passes 4-0.

Motion passes by: Stacy Burnett (Y), Tricia Fuller (Y), Laurel Rettle (Y), Shahnaz Currim (Y).

Tricia Fuller makes a motion to approve the FY21 Form 990 Tax Return. Stacy Burnett seconds the motion and the motion passes 4-0.

Motion passes by: Stacy Burnett (Y), Tricia Fuller (Y), Laurel Rettle (Y), Shahnaz Currim (Y).

Tricia Fuller makes a motion to approve the Proposed Fingerprint Clearance Card Exemption Policy, which states:

“A person, including a contractor, subcontractor or vendor or any employee of these entities, is exempt from the requirements of *A.R.S. § 15-512* if their normal job duties are not likely to result in independent access to or unsupervised contact with pupils. The School’s Head of School shall have the authority to make an exemption determination based on an analysis of the person’s job duties.”

Stacy Burnett seconds the motion and the motion passes 4-0 with the following change: replace “are not likely” to “does not”.

Motion passes by: Stacy Burnett (Y), Tricia Fuller (Y), Laurel Rettle (Y), Shahnaz Currim (Y).

1. **Admissions & Marketing Report:**

Heather Bonacorda presents the Admissions & Marketing Report.

1. **Fundraising Committee Report:**

Melissa Sutton presents the Fundraising Committee Report.

1. **Governance Committee Report:**

Laurel Rettle presents the Governance Committee Report.

1. **Head of School Report:** Laura Hertzler presents the Head of School Report.

1. **Executive Session:** Stacy Burnett, Tricia Fuller, and Laurel Rettle held an Executive Session from 7:09 – 7:13 pm to discuss a Personnel Matter – Employee #0426.
2. **Meeting adjourned at 7:14 pm.**

Next Meeting Date will be 5/25/22 at 6:00 pm.Location: Via Zoom.